SKI NEW BRUNSWICK

2027 CANADA WINTER GAMES — ALPINE SKIING
SELECTION COMMITTEE TERMS OF REFERENCE

1. Purpose

The Canada Winter Games Alpine Skiing Selection Committee ("Selection Committee") is responsible for applying the Ski NB Board-approved 2027 Canada Winter Games Selection Criteria & Team Plan to determine the athletes who will be selected to represent New Brunswick in alpine skiing.

Selection will be based on the final Derby process described in the approved selection plan. The Committee will verify eligibility and required participation, ensure the published Derby calculation is applied accurately and consistently, confirm the resulting rankings, identify selected athletes and alternates, and maintain a defensible record of the decision.

The Committee applies the approved criteria and may seek clarification from the appropriate Ski NB authority where clarification is required.

2. Authority and Governing Documents

The Committee operates under authority delegated by the Ski NB Board of Directors. The Board retains ultimate responsibility for the Canada Games team program and for approving the team plan and any amendments. The approved 2027 Selection Criteria & Team Plan, the applicable Canada Games Council and Alpine Canada technical requirements, and applicable Ski NB policies govern the Committee's work.

If the Committee identifies an ambiguity, inconsistency or conflict between documents, it must refer the issue to the Ski NB authority responsible for the selection policy before applying a disputed provision. For the purposes of these Terms of Reference, the designated Ski NB authority shall be the Ski NB Board of Directors or an individual formally delegated by the Board to provide interpretations or operational direction.

The Committee must not resolve a substantive policy ambiguity by inventing a new rule or applying an unpublished criterion.

3. Committee Mandate

Confirm the applicable approved selection criteria, athlete eligibility rules, available positions, required steps, Derby format, calculation method and tie-break procedure before selection activity begins.

Confirm the list of athletes eligible to enter the selection process, including application requirements and the approved U16-only restriction described in Section 5.

Verify official derby race results, points, required attendance/participation records and other data expressly required by the approved criteria.

Oversee or verify the accurate application of the final Derby calculation and ranking process.

Apply the published tie-break procedure where required; do not invent or change a tie-break rule after the process begins.

Confirm the selected athletes and alternates according to the approved number of positions (7 men and 7 women) and published ranking method.

Ensure consistent treatment of eligible athletes and maintain records sufficient to explain how the published criteria were applied.

Refer appeals to the separate Appeals Committee and refer policy questions to the appropriate Ski NB authority.

4. IN SCOPE

4.1 Final Derby and Ranking

The final Derby is the sole selection event used to determine final team rankings and athlete selection, as set out in the approved Team Plan. The Derby is planned to be held at Mont Farlagne, Edmundston, with the date and operational details to be confirmed through Ski NB's official communications (currently planned for January 2nd & 3rd, 2027, as weather permits, and if required an additional day on January 4th, 2027). The Committee shall apply the Derby format and calculation process set out in the Ski NB-approved 2027 Canada Winter Games Selection Criteria & Team Plan.

The Derby will be conducted in accordance with the format, disciplines, run requirements, start-position procedures, minimum-run provisions and calculation/ranking method set out in the Ski NB-approved 2027 Canada Winter Games Selection Criteria & Team Plan. The Committee's role is to ensure the approved process is followed accurately and consistently. It must not change the formula, number or weighting of runs, ranking method, minimum-run threshold or tie-break method.

4.2 Selection Numbers and Alternates

The Ski NB-approved plan specifies seven male and seven female alpine athletes, plus two alternates per gender. These numbers apply subject to any formal amendment by Ski NB. The Committee shall not change team size or allocation on its own authority.

4.3 Verification and Record Keeping

Maintain a record of eligible athletes and the basis for eligibility.

Verify source results and calculations, with an independent verification by at least one additional committee member.

Record Committee attendance, declared conflicts, recusals, decisions and the rationale for any action expressly permitted by the approved criteria.

Provide the final selection record to the Ski NB President/Executive Director or other designated official for official communication.

5. OUT OF SCOPE MATTERS & PRIOR POLICY DECISIONS

The following matters are settled policy decisions for this selection cycle. They are outside the Selection Committee's mandate. The Committee shall apply the approved requirements as written and shall not reconsider whether the requirements should exist. The following clarifications are provided solely to assist with the application of the approved selection criteria and do not authorize the Committee to alter, waive, or reinterpret Ski NB policy.

5.1 Ski NB Endorsed Fitness Program — September to December 2026

The decision requiring athletes to participate in a Ski NB-endorsed fitness program during the preparation phase (September–December 2026) is outside the Committee's policy-making mandate. However, for the purposes of applying the approved selection criteria, attendance at Fall 2026 fitness programs/dryland training sessions is considered a recommendation and not an eligibility requirement.

5.2 Fitness Testing Session / Alpine Canada Fitness Combine

Participation in one of the Alpine Canada Fitness Combines conducted by Ski NB during the Fall 2026 is mandatory. The prior Ski NB decision making the Fitness Combine requirement mandatory is outside the Committee's mandate and may not be reopened by it. The Committee may verify participation and apply the consequence expressly stated in the approved criteria but may not waive or redefine the requirement.

5.3 Pre-Season Camp

Attendance at *any* designated pre-season ski camp is mandatory. Eligible athletes are not required to participate in Ski NB's preseason camp; however, they are required to provide proof of attendance at any pre-season camp occurring within Fall 2026. This requirement is in place to ensure eligible athletes are closer to "race readiness" for derby participation. It is also a prior Ski NB decision and is outside the Selection Committee's mandate to reconsider. The Committee may verify attendance and apply only the consequences expressly stated in the approved criteria; it may not waive, add to or redefine the requirement.

5.4 Ski-Cross Camp or Event

Athletes were encouraged to attend a ski-cross camp or race during the 2025–2026 season; however, attendance was not mandatory and remains as “highly recommended.” The Committee must not treat non-attendance at that camp or event as a failure to meet eligibility or selection requirements.

5.5 U16 Eligibility Only

For the purposes of Canada Games team selection, Ski NB has determined that the athlete eligibility pool will be restricted to **U16 athletes**. This decision reflects Ski NB’s assessment that there is a sufficient number of qualified and competitive U16 athletes to fill the provincial quota.

In previous selection cycles, Ski NB utilized the exemption provisions permitted by Alpine Canada, which allow for the inclusion of up to two (2) non-FIS U18 athletes per gender when required to fill available quota positions. However, through the continued growth of alpine ski racing in New Brunswick, including the development of high-performance programs, Ski NB now has an adequate pool of eligible U16 athletes from which to select.

Accordingly, the Selection Committee's role is limited to evaluating and selecting athletes from the approved U16 eligibility pool. The Committee shall not reconsider or alter the policy decision regarding U16 versus U18 eligibility, nor shall it apply exemptions beyond those expressly identified in the selection criteria.

Any concerns, objections, or appeals related to the athlete eligibility policy itself must be directed through the appropriate Ski NB governance or policy review processes and are outside the mandate of the Selection Committee.

5.6 Other Matters Outside Scope

- Changing the published selection formula, weighting, ranking method, run requirements or tie-break procedure.
- Changing the number of team positions, gender allocation or number of alternates.
- Adding, removing or retrospectively changing selection events or eligibility requirements.
- Adjudicating appeals, complaints, Safe Sport matters or Code of Conduct allegations.
- Determining post-selection medical fitness or replacing an athlete after selection, except to the extent the approved plan expressly assigns a task to the Committee.
- Reconsidering the merits of a prior Board-approved policy decision.

6. Selection Process and Derby Administration

Before the Derby, confirm with the designated Ski NB authority the final approved version of the selection plan, eligible age category, athlete pool, attendance requirements, Derby date/location, run format, minimum runs, calculation method, tie-break procedure and team/alternate numbers.

Confirm that athletes have received the same approved information and that the final Derby format has been communicated through Ski NB’s official channel.

Verify that the eligible athlete list is complete and that any required contract or documentation has been received by the stated deadline, subject to the approved criteria.

Use official Derby results and the exact calculation method in the approved plan. Ensure a second check of all calculations is completed by Committee review.

Apply the published tie-break process exactly as written. If a tie or any event disruption is not addressed by the approved Team Plan, the affected determination will be paused and referred to the responsible Ski NB authority rather than creating a new rule.

Confirm final rankings, selected athletes and alternates, document the calculations and any tie-break application.

Submit the selection decision record for formal notification through Ski NB.

The Committee shall not create replacement selection criteria or alternative ranking methods.

7. Selection Committee Composition, Authority, and Voting

7.1 Composition

The Selection Committee shall consist of five (5) voting members:

1. The Committee Chair;
2. One (1) representative from Poley Mountain;
3. One (1) representative from Mont Farlagne;
4. One (1) representative from Crabbe Mountain; and
5. One (1) club coach who is not coaching at the U16 level and is not a member of the Canada Games coaching staff.

All Committee members shall be appointed and/or confirmed by the Committee Chair no later than December 1, 2026.

To maintain the integrity and impartiality of the selection process, Committee members shall not be the parent, guardian, personal coach, primary day-to-day coach of an eligible athlete, Canada Games coach, or have another relationship that could reasonably impair their ability to make an impartial decision.

The Ski NB Athletic Director may attend Committee meetings as a non-voting, ex officio participant, provided the Athletic Director is not a member of the Canada Games coaching staff.

7.2 Authority and Mandate

The Selection Committee's authority is limited to the application of the approved Canada Games selection criteria and the fulfillment of the responsibilities outlined in these Terms of Reference.

The Committee shall not amend, reinterpret, or establish selection policy. Policy matters, including athlete eligibility requirements and team composition parameters established by Ski NB, fall outside the Committee's mandate.

7.3 Quorum and Voting

The Committee Chair is one of the five voting members of the Committee.

Quorum shall consist of all five voting members. There will be no voting by proxy. Decisions of the Committee shall be made by majority vote of the voting members present.

Prior to the commencement of the Committee's work, Ski NB shall confirm the Committee's voting procedures. All quorum and voting procedures must be consistent with Ski NB bylaws, the approved Canada Games Team Plan, and any applicable governance requirements.

8. Conflicts of Interest and Impartiality

Members must disclose actual, potential or perceived conflicts before reviewing athlete-specific information and whenever a new conflict arises. Potential conflicts include being the parent/guardian of an athlete under consideration, having a direct coaching or financial interest, a close personal relationship, or another circumstance that could reasonably call impartiality into question.

The Chair, or the appropriate Ski NB authority where the Chair is conflicted, shall determine the appropriate management measure, including recusal or replacement. Where a member is recused or unable to serve, Ski NB may appoint a replacement member with similar qualifications for the affected decision or for the remainder of the process.

Conflicts and their management must be recorded. No member may lobby for an athlete outside the formal process or use confidential information for personal or club advantage.

9. Confidentiality and Communications

Treat athlete data, draft rankings, deliberations, medical information and selection records as confidential and share them only with people who need the information for their assigned role.

Do not promise selection, provide unofficial predictions or discuss another athlete’s results or status with parents, athletes or clubs.

Only the designated Ski NB official may formally announce the team selection.

Direct questions about policy interpretation to the designated Ski NB authority; direct formal appeals to the separate appeal process via the Appeals Committee.

Handle personal and medical information in accordance with applicable privacy requirements and Ski NB policy.

10. Relationship to the Appeal Process

The Selection Committee makes or recommends the selection decision only within its delegated authority. It does not adjudicate an appeal of its own decision. Appeals must be handled by the separate appeal body/process identified by Ski NB (in this case, the Ski NB Selection Appeals & Special Circumstances Committee). No person who participated in the original selection decision may sit on the appeals committee reviewing that decision. No member of the Selection Committee may communicate with the Appeals Committee regarding the merits of an appeal except through the formal appeal process.

If an appeal is upheld and the appeal body directs a correction or reconsideration, the Committee shall act only within the scope of that direction and the approved criteria. An appeal outcome does not authorize the Committee to reopen unrelated policy decisions.

11. Decision Making and Documentation

The Committee shall apply the criteria consistently and rely on verifiable data. Selection decisions shall be based solely on the approved criteria and verifiable evidence. Subjective coaching opinion shall not override the published Derby calculations except where discretion is expressly authorized by the approved Team Plan. Administrative errors that do not materially affect athlete rankings or selection outcomes shall not invalidate an otherwise properly conducted selection process.

If the approved criteria expressly allow discretion, the Committee must document the relevant evidence and rationale.

The selection record shall include, at minimum:

- Committee membership, attendance and conflicts/recusals;
- the approved criteria/version applied and any formal clarification received;
- the eligible athlete list and compliance verification;
- official Derby results and source data;
- calculations, rankings and independent verification;
- application of any published tie-break procedure;
- selected athletes and alternates; and
- the date and authority for final approval/communication.

The Committee may rely in good faith on official race results, athlete eligibility information, attendance records, and other information provided by Ski NB, race organizers, officials, coaches, or designated administrators unless the Committee has reason to believe the information is inaccurate.

12. Timeline and Term

The Committee shall be appointed for the 2027 Canada Winter Games selection cycle and remain in place until the selection record is complete and any assigned reconsideration arising from a formal appeal has been completed. The Committee's mandate does not extend to managing the team after selection, except where the approved plan expressly delegates a specific responsibility.

Before the Derby, the Committee shall ensure all operative criteria and event instructions have been confirmed and communicated. Following the Derby, it shall complete and verify rankings promptly and forward the selection record for official notification in accordance with the approved plan.

13. Review of Terms of Reference

Following the selection cycle, Ski NB may review these Terms of Reference for clarity, process integrity, conflict management, documentation and lessons learned. Any amendment must be approved by the Ski NB Board or the authority formally delegated by it.

14. Board approval

Approved by the Ski NB Board of Directors:

Date: October 16, 2026

Ski NB President: Clarence Bennett

Signature:



Appendix A — Committee member acknowledgement

I acknowledge that I have read and will comply with these Terms of Reference. I understand that the Selection Committee applies the approved selection criteria and does not create or amend policy. I will disclose conflicts of interest, protect confidential information, apply the Derby process consistently, and refer policy ambiguities or appeals to the appropriate Ski NB authority.

Name: _____

Role: _____

Signature: _____

Date: _____