



SKI NB

Annual General Meeting
October 15, 2023
UNB Fredericton

MINUTES

Attendees:

Paul Levesque – President MFRT
Dick Daigle, Past President PMRC
Andrew Arsenault – PMRC
Michel Bois – Director - MFRT
Julie Bois - MFRT
Mike Bosshard – PMRC
Erik de Jong – CMRC
Bruno De Passille - CMRC
Mark Derrah – CMRC
Jess Derrah – CMRC
Dan Doherty – PMRC
Sarah Doherty – PMRC
Brad Englehart - CMRC
Stephanie Gagne – MFRT

Paul Garner - PMRC
Amy Gorham – CMRC
Tristen Hovey - CMRC
Ben Kaley – Director CMRC
Joel Lee - PMRC
Michele Leger - Technical Director Ski NB
Carla MacNeil - Executive Director Ski NB
Mike MacNeil – President Poley Mountain
Neil Manson – President CMRC
Marla Pisegna - CMRC
Jason Russon - CMRC
Kristin Sparkes - CMRC
Alex Viens - PMRC
Amy White – CMRC
Andrew White - CMRC

1. **WELCOME AND CALL TO ORDER:** President Levesque called the meeting to order at 1:09 PM.
2. **QUORUM AND VOTING:** It was determined that a quorum was present. President Levesque explained the voting procedures.
3. **APPROVAL OF AGENDA:** *M/S (Michel Bois/Alex Viens) that the Agenda be approved.*
4. **APPROVAL OF MINUTES:** *M/S (Erik de Jong/Mark Derrah) that the minutes of the October 16, 2022 Annual General Meeting be approved.*

CARRIED

CARRIED

a. There was no business arising from the minutes.

5. REPORTS:

PRESIDENT'S REPORT: Appendix I. President Levesque presented the report. No questions were raised. President Levesque also informed the members of the two new staff positions at Ski NB and announced the Director of Coach Education – Michele Leger. The Director of Athlete Programs is pending.

TREASURER'S REPORT: Appendix II. Carla MacNeil presented the Treasurer's report and draft Unaudited Financial Statements on behalf of Dawn McLean. A question was asked regarding available funds to repay the CEBA loan which Carla addressed.

Carla MacNeil presented the 2023/2024 draft annual budget. No questions arose.

EXECUTIVE DIRECTOR'S REPORT: Appendix III.

TECHNICAL DIRECTOR'S REPORT: APPENDIX IV.

M/S (Dick Daigle/Ben Kaley) that all reports presented be approved.

CARRIED

- 6. APPOINTMENT OF AUDITORS:** *M/S (Brad Englehart/Amy Gorham) that the firm of Teed, Saunders, Doyle be appointed as Auditors for 2024.*

CARRIED

- 7. AMMENDMENT TO BY-LAWS:** *M/S (Michel Bois/Ben Kaley) that the proposed by-law changes be approved*

CARRIED

- 8. ELECTIONS:** President Levesque instructed the members on the voting procedure to elect to fill the two open board positions vacated by Brian Price (CMRC) and Dick Daigle (PMRC).

A question was asked as to the board makeup. Carla addressed the question and read clause 8 of the bylaws and listed the returning board members: Erik de Jong (CMRC), Ben Kaley (CMRC), Marc-Antoine Berube (MFRT), Michel Bois (MFRT), Paul Levesque (MFRT), Dawn McLean (PMRC), Jeff Pike (PMRC)

Ballots were distributed to all present to vote on two candidates. Results were tallied by two members of the nominating committee – Dick Daigle and Erik de Jong. Erik de Jong announced the successful candidates - Jeff Ellis (PMRC) and Marla Pisegna (CMRC). Erik welcomed the new board members and thanked President's Dick Daigle and Paul Levesque for their contributions

CARRIED

- 9. President Levesque presented the following awards:**

a) Ski NB Coach of the Year – Gabrielle Bosshard (PMRC) for her contribution as Head Coach of the U10-U12 Competitive team

- b) Ski NB Volunteer of the Year – Shane Sutherland (CMRC) for his contribution and role of Venue Prime for the 2023 Canada Winter Games alpine events at Crabbe Mountain
- c) Ski NB Official of the Year – Dick Daigle (PMRC) for his contribution and role as Chief of Race for the 2023 Canada Winter Games events at Crabbe Mountain

10. **NEW BUSINESS:** There was no new business raised from the floor.

11. **DATE FOR NEXT MEETING:** The next Ski NB annual meeting will take place on October 13, 2024.

12. **ADJOURNMENT:** *M (Stephanie Gagne) that the Ski NB Annual Meeting be adjourned at 1:59 PM.*



President's Report Ski NB AGM 2023

Thank you all for attending this year's AGM. It has been an honor for me to be interim President for the last 9 months. I would like to thank our Past President, Mr. Dick Daigle, for his leadership for the past 3 and half years. His shoes aren't easy to fill.

I would also like to thank our provincial board for their dedication to the Ski NB community. Juggling ski NB meetings with family life and work isn't always an easy task. A special shout out to Carla McNeil, our executive Director, for keeping everything so well organized and running smoothly.

The 2023 ski race season was crowned with the Canada Games being hosted by Crabbe Mountain. The Race organizing committee rose to the challenge and showed Canada that a little Province like ours can organize a big event and be very successful at it. Thank You Crabbe Mountain, to its volunteers and also to all of the other race clubs that participated in the success of this event. We shone brightly.

Several accomplishments need to be highlighted from the last ski season;

- Three successful ski races at each of our New Brunswick hills.
- U-16 and U-14 Can Ams with higher quota allotment giving more experience to our racers.
- FIS and Pre-FIS races, keeping our U-18 athletes in ski racing.
- New race officials and race officials in key positions
- Successful ski camp at Mt- Edouard in Saguenay, Québec
- Canada Games at Crabbe Mountain and having 14 athletes attend and also several Ski NB racers forerunning.
- The dream of possibly hosting a FIS race at Crabbe this season.
- Pre-season off snow testing.
- Bigger presence of women in key positions such as officials, coaching and on the board.

We look forward to what the 2023-2024 season brings on. Let's all rise to the challenge and have another successful year. Let's all work together as a team.

I thank you all for having me as interim President, it's now time for me pass on the torch in order for it to keep on shining brightly.

Hoping for early snow,

Best Regards,

Paul Levesque

Appendix II



Treasurer's Report Ski NB AGM 2023

Financially, Ski NB is in relatively good shape after a full year of racing and hosting the Alpine event of the 2023 Canada Games.

There are some changes to the presentation of Operational and Project Revenues & Expenditures as a result of upgrading to a new accounting system, so the year over year comparison does not align on all items.

Most of the line items in Revenues and Expenditures are self explanatory.

- Government Funding consists of our “core” or operational funding as well as grants received to fund specific projects. ACA Fees & Insurance covers General Liability, Directors & Officers insurance and ACA Membership fees which pass through to Alpine Canada.
- Expenses are typical operational expenses such as salaries, office rent, dues, software licenses, etc. all of which are covered the Provincial “core” funding.

On the Project side of R&E:

- Our projects were consistent with previous years such as our annual Speed Camp and Nationals/CanAms. This year we added a camp at Mont Edouard and a development camp at Poley. The new presentation on Schedule 1 rolls up all camps under Camps. Events where we send a provincial team appear under Total Racing.
- Race club support are expenditures associated with races which are covered by Ski NB - medals, transportation of shared race equipment, etc.
- Go NB deferred revenue funded coach education and development and the TD salary
- We have expensed a large portion of the \$110 thousand dollars in funding that Ski NB received from the Province of NB for the 2023 Canada Games legacy investment. We will expense this over a period of years as the legacy investment is depreciated.

Ski NB was notified last year by the Federal government that the CEBA loan that was received during COVID was not approved. As a result the \$40,000 must be repaid in December 2023.

Overall Ski NB is in a positive financial position which will enable us to put the profit back into programs and services for our member clubs.

Regards,

A handwritten signature in black ink, appearing to read 'Dawn McLean', is written over a thin horizontal line.

Dawn McLean Treasurer – Ski NB



Executive Director's Report Ski NB AGM 2023

I would also like to thank everyone for attending this year's AGM. It's important to share information with our members as well as discuss any items that are on your minds.

It's been another enjoyable season working with the board members and clubs and was certainly an extremely busy one with the hosting of the 2023 Canada Winter Games alpine events. It was very exciting to be on the race track as a volunteer. Hats off to all of you who spent many hours volunteering and to the athletes that participated in the events.

Two significant modernization projects were completed last season:

1. Migration to a new accounting software solution which greatly simplifies bookkeeping, enables tracking profit and loss by projects and provides extensive financial reports.
2. Migration of data and documents to a cloud solution delivering very real value in data redundancy, improved security and a central location for Ski NB Executive members to access key documents.

New for this season Teamsnap is now being used by all Ski NB member clubs for member registration and race registration. There are many benefits to the clubs in using this automated system:

- collection of fees up front for member registration and race registration
- significant reduction in administrative work associated with banking and financial tracking
- automation of member registration in Alpine points
- automation of race entries from other clubs for host clubs

There will be a focus this season on updating policies and procedures related to Safe Sport, equipment management, engagement contracts and standardization of race notices – all available in both official languages.

Finally, from a funding perspective, Ski NB has utilized government and other funding to support several programs:

1. a \$10,000 grant from the Canadian Sport Centre Atlantic (CSIA) which was used to offset athlete costs for the Mont Edouard pre-season camp
2. a provincial government grant of \$2500 to offset costs for the U12-U14 Technical camp

3. two provincial government grants have been awarded for the coming season which will be used for several initiatives – advancement of female coaches, a Girls Fast Forward camp and Coach Developer certification. We are awaiting a decision on another grant for a project to increase participation at the U12 age category.

Ski NB is very appreciative of the continued support from the Department of Sport & Recreation in providing this funding assistance.

In closing, I am looking forward to the upcoming season and the successful execution of the many events and projects in our plans.

Regards,

Carla MacNeil
Executive Director – Ski NB



Technical Director Report Ski NB AGM 2023

The 2022_2023 season was very full and rather successful.

Ski NB hosted several coach education opportunities starting with a coach update and level 1 and level 2 officials' courses during the 2022 Annual General Meeting weekend.

As the season progressed Ski NB hosted three Entry Level courses, where there were eleven new entry level coaches trained, plus two new Learning Facilitators (Mike Bosshard and Nick Boughton). Each club was offered professional days and Poley Mountain Race Club had nineteen coaches attending. As the season continued, there were three Entry Level evaluations completed resulting in three new Entry Level Certified coaches.

With Canada Games Alpine events being held in New Brunswick there were a number of additional official's courses offered and five NB coaches advanced to Level 2 officials as well as one advancing to Level 3.

Ski NB hosted the Speed camp as usual at Crabbe Mountain with special guest Pierre Ruel - Senior Manager Coach Education for Alpine Canada Alpin. At this camp the Development Level Speed module was co-facilitated between Michele Leger and Pierre. Nine coaches completed the module. The camp was well attended by New Brunswick athletes but unfortunately was restricted to the member clubs (CMRC, MFRT, PMRC and PEI) because of only having access to one run rather than two. This limited terrain reduced the number of training runs per athlete. Seventy-six athletes on one trail is not conducive to good training. If this situation presents itself again Ski NB will need to limit the number of athletes or have a camp over two weeks.

From an athlete development perspective there were several opportunities created this past season because of Canada Games (see below) which hopefully will continue into the future and become yearly events.

Ski NB hosted a pre-season camp at Mont Edouard in Quebec with thirty-three athletes and five coaches as well as support from parent chaperones. Feedback from the coaches and athletes was very positive.

Ski NB hosted for the first time in a number of years a U12 technical camp at Poley Mountain. There were twenty-four athletes attending and it was great to offer this to the younger athletes again. It is planned again for 2024.

Ski NB had independent quota for both U14 Can Ams and U16 Eastern Championships. There were twelve athletes attending U14 Can Ams and eleven attending U16 Eastern Championships. One or two

athletes in each age group did quite well. For Whistler Cup the quota was still shared with the other Atlantic Provinces, and there were four NB male athletes attending with excellent results. One athlete was participating in the U14 event while the other three were in the U16 event. The athletes placed top twenty-five in each of the disciplines from a total of 74 participants in U16 male and 122 U14 male.

Canada Winter Games was a huge success with Ski NB male and female teams both finishing in fifth place overall, which was the goal. With the female athletes from NB finishing fifth and seventh in the Ski Cross both have been invited to try out for the 2024 Youth Olympics Ski Cross team. More details to come. The organization of the Games was also very well received, and Ski NB and the Atlantic region have certainly been noticed nationwide as a result.

In the spring there was an effort to bring back athletes' access to the Canadian Sport Institute Atlantic (CSIA) training facilities in Fredericton, Moncton and Saint John. For the fitness testing this past May there were twenty-six athletes registered. Athletes then had the opportunity to get a training program from CSIA and access facilities. Although the numbers were lower than hoped is a good signal that the athletes are interested in this aspect of ski training. More to come on this as we move forward.

It has been a pleasure once again to be the Technical Director for Ski NB and I look forward to continuing to be part of this organization with the Board, the coaches and the athletes.

Regards,

Michele Leger
Technical Director – Ski NB