

SKI NB  
BOARD OF DIRECTORS MEETING  
December 1, 2021  
MINUTES

PARTICIPANTS: Dick Daigle; Shane Sutherland; Dean Michaud; Paul Levesque; Brian Price; Andrew McLeod, Dawn McLean

REGRETS: Christian Duguay; Joffre Theriault; Amy Gorham; Michele Leger

1. WELCOME AND CALL TO ORDER: President Daigle called the meeting to order and announced that Dawn McLean agreed to fill the vacant Treasurer position.

2. APPROVAL OF AGENDA: *M/S (D. Michaud/B. Price) that the Agenda be approved, as distributed.*

**CARRIED**

3. APPROVAL OF MINUTES: *M/S (P. Levesque/B. Price) that the Minutes of Nov 4, 2021 be approved, as distributed.*

**CARRIED**

4. FINANCIAL REPORT:

A. McLeod updated the Board on the latest Financial Statements. No concerns. Andy informed the group that CRA has denied our CEBA loan application. Accountant seeking third party authorization to investigate/appeal. If declined again repayment amount will be \$40K rather than \$30K.

*M/S (S. Sutherland/D. McLean) that the financial statements dated November 25 2021 be approved, as distributed.*

**CARRIED**

5. BUSINESS ARISING:

**A. Ski NB Committee – Report submitted from Michele:**

- Discussed PSO position regarding vaccination policy relative to NB hosted races. Brian put forward a motion that “safety remains a top priority for Ski NB and as a result all participants, coaches and volunteers must be fully vaccinated to participate in race events in NB. Children ages 5-11 must have at least one vaccination prior to the Mont Farlagne race which is scheduled for Jan 8/9. A second vaccination is required by the next race for that age group
- Speed Camp – need to establish committee. Board members to discuss with respective clubs.

**B. Canada Winter Games:**

- \$110K earmarked for CWG funding
- Equipment ordered (timing, fencing, gates, panels, etc.)
- Key next step is to assemble a ROC

- All volunteers will require certification in Respect in Sport and criminal background check
- Assistant Coach position still vacant – Carla to send condensed role description to Shane to re-post on Ski NB website and FB page

**C. AAA Update:**

- NL decision to remain part of AAA

6. NEW BUSINESS:

**A. Rafflebox fundraiser**

- Discussed fit of Ski NB driving initiative
- If run at individual club level will not likely yield large sum due to small number of participants
- Agreed to investigate business model of vendor and various fundraising options they offer
- Carla to gather information and present at next call

**B. Web Maintenance:**

- Agreed to commit to maintenance contract with Kiers
- Andy to obtain details on services to be provided and negotiate cost and present at next meeting

**C. Banking Admin:**

- Master Client Agreement amended to update signing officers – Dick Daigle, Carla MacNeil and Dawn McLean. Carla co-ordinating with RBC client advisor
- Agreed Dawn McLean (Treasurer) will be the Authorized Officer for RBC Corporate Trading Authorization. Carla to confirm with RBC Client advisor
- Carla to apply for Business credit card to replace card in Andy's name. RBC card services will require confirmation that Ski NB can establish credit up to \$50K (existing \$40K CEBA loan + \$10K credit card limit). Will likely need to provide Financial statements

*M/S (D.McLean/S.Sutherland) that appropriate documents be signed and credit card applied for **CARRIED***

**D. Trailor Inspection:**

- Shane to co-ordinate inspection and delivery to Mont Farlagne for January race

DATE FOR NEXT MEETING: January 4, 2022 beginning at 7:00 pm

7. ADJOURNMENT: *Meeting was adjourned at 8:00 PM*